

PINE MEADOW MUTUAL WATER COMPANY

BOARD OF TRUSTEES MEETING

THURSDAY, NOVEMBER 14, 2013

SUMMIT COUNTY, UTAH

Board Members in Attendance: Eric Cylvick, Cal Cragun, Bill George, Kelly Cox, Tony Tyler - Board members

Ex Officio: Brody Blonquist, Trevor Townsend, Carol Steedman.

Guests: Tom LeCheminant, Lot D29; Mike and Janine Bowen, Lot FM- C-48.

Eric Cylvick called the meeting to order at 7:45 p.m.

**Minutes**

MOTION: Cal Cragun made a motion to APPROVE the minutes of October 17, 2013 as written. Tony Tyler seconded the motion.

VOTE: The motion passed unanimously.

**Unpaid Bills**

Brody Blonquist reviewed the unpaid bills. Allwest Communications and Catapultion were for the internet. Apco Incorporated was for the telemetry on the new pump, and that expense would be reimbursed from the DDW loan. Chem-Tech Ford was sample testing for the year. Coalville Auto and Farm Supply was for oil and antifreeze to service the work truck. Geary Construction was a load of Road Base on Pine Meadow Drive after they installed a French drain. KGC Associates was for Carol's services. Pine Meadow Mutual Water Company was the required escrow account on the loan. Rocky Mountain Power was the monthly power bill. Select Health was the health insurance premium. Slivers Inc. was for the roof repair on the shop.

Brody noted that he had estimated \$3,500 to repair the roof and the actual cost was \$2,500. Mr. Cylvick thought the roof repair should be reimbursed from the DDW loan.

Brody was unsure why they had received a bill from the State of Utah Division of Commerce. He assumed the bill from the Summit County Treasurer were the lots that

the Water Company had turned into dry lots.

MOTION: Eric Cylvick moved to pay the unpaid bills dated November 14, 2013. Cal Cragun seconded the motion.

VOTE: The motion passed unanimously.

### **Financials**

The Board reviewed the profit and loss/budget versus actual. Carol remarked that the financials had been reviewed during the annual meeting.

MOTION: Eric Cylvick made a motion to APPROVE the profit and loss/budget versus actual as presented dated November 14, 2013. Tony Tyler seconded the motion.

VOTE: The motion passed unanimously.

The Board reviewed the balance sheet.

MOTION: Tony Tyler made a motion to APPROVE the balance sheet as presented. Eric Cylvick seconded the motion.

VOTE: The motion passed unanimously.

### **Manager's Report**

Brody reported that the pumps would be started on Tuesday and he expected everything to be up and running also on Tuesday.

Brody had obtained two bids on a generator. One bid was from Ideal Electric at \$15,818. The second bid was from Chesley Electric in the amount of \$11,626.

Carol noted that the liability insurance was coming up for renewal and she asked if all three pump houses should be added. Mr. Cylvick answered yes and clarified that it was one well house and two pump houses. Carol asked if any other property needed to be included for coverage in the renewal. The PC200 trackhoe was sold and should be removed from coverage.

Carol asked if the renewal should be the same coverage with the addition of the three pump houses. Brody estimated the coverage for each pump house to be \$125,000 to \$150,000, including the personal property inside. Carol noted that there was already \$5,000 in coverage for software.

Brody stated that he needed to purchase a washing machine for the shop to wash their muddy work clothes. They only needed a basic, inexpensive machine and he had priced them online at \$300. Mr. Cylvick told Brody to email the Board when he finds one he likes.

### **Public Input**

Mike Bowen, Lot FM-C-48 thanked Brody and Trevor for working on the three PRV valves on Bull Moose. Things were looking better; however, his water meter was still not working and Brody had said in September that he would replace it. Brody apologized to Mr. Bowen and explained and he and Trevor have been very busy trying to wrap up the well projects. Mr. Bowen was concerned about the weather and snow and whether his meter would read accurately. Brody stated that he would try to get it done before the snow; but Mr. Bowen should not worry about it if it was not replaced this year. He pointed out that the pump houses took precedence over individual water meters.

### **Miscellaneous**

Mr. Tyler asked about the cost to rent a 20 kilowatt generator if it became necessary. Brody explained that if the power goes out it shuts down the telemetry, which is the reason for needing to have a generator readily available. Mr. Cylvick asked if Brody or Trevor had a generator that could be wired in. Brody stated that they need a generator that self-starts and transfers over when the power goes out. Trevor pointed out that there is battery backup for the system but the battery only lasts an hour.

Brody noted that the Water Company has already allocated the building to Search and Rescue, to Fire and to the Summit County Sheriff for a command post. If they lose power to the building no one would benefit. In addition, when the power goes out they cannot open the garage door to access the equipment. Brody understood that the generator was expensive, but he thought it was a necessary expense.

MOTION: Eric Cylvick made a motion to purchase a generator from Chesley Electric in the amount of \$11,626, to be reimbursed from the DDW loan. Cal Cragun seconded the

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motion.

VOTE: The motion passed unanimously.

Mr. Tyler asked if they could get by with a smaller generator. Brody replied that the one they were purchasing was the smallest generator to meet their needs. The generator runs on propane and has a longer life than a gas or diesel generator.

The Regular meeting of the Pine Meadow Mutual Water Company Board of Trustees adjourned at 7:03 p.m.

Minutes Approved

Date