

Approved  
November 10, 2022  
as written

PINE MEADOW MUTUAL WATER COMPANY

BOARD OF TRUSTEES MEETING

THURSDAY, OCTOBER 13, 2022

SUMMIT COUNTY, UTAH

Board Members in Attendance: Eric Cylvick, Scott Smith, John Adams – Board Members.

Ex-Officio: Brody Blonquist, Trevor Townsend, Carol Steedman

Excused: Steve Anderson, Shaun Baker

The Board held the regular monthly board meeting following the Annual Meeting.

Eric Cylvick called the regular meeting to order at 7:35 p.m.

### **Minutes**

MOTION: Eric Cylvick moved to approve the Minutes of September 8, 2022, as written. Scott Smith seconded the motion.

VOTE: The motion passed unanimously.

### **Unpaid Bills**

Brody presented a bill for \$195 from Clyde, Snow, and Sessions that came in today and was not included in the packet. He asked the Board to approve that invoice separately.

MOTION: Eric Cylvick moved to approve the bill from Clyde, Snow, and Sessions in the amount of \$195. John Adams seconded the motion.

VOTE: The motion passed unanimously.

Brody reviewed the unpaid bills that were included in the packet. Badger Meter was the cellular service. Chem-Tech Ford were samples on the system. Ferguson Enterprises invoice was the purchase of parts for meter installs and parts to repair leaks. Home Propane was to fill the propane tank for winter. KGC Associates was Carol's invoice. Komatsu Equipment was still showing a credit. Mountainland Supply was for meter install parts. Pine Meadow Mutual Water Company was the monthly payment for funding Mountain Regional Water. Rocky Mountain Power was the monthly power bill. Summit County Public Health Department was for two monthly samples. Summit County

Treasurer are property taxes. Utah State Division of Finance were the two loan payments.

Carol noted that Summit County Health Department wanted to charge another \$23 for a sample on PI-C-12 and asked why they would be charging the Water Company for a private residence. She will send the notice to Brody and he will look into it.

MOTION: Eric Cylvick moved to pay the Unpaid Bills dated October 12, 2022. Scott Smith seconded the motion.

VOTE: The motion passed unanimously.

### **Financials**

The Board reviewed the financials during the Annual Meeting.

MOTION: Eric Cylvick moved to Approve the Profit and Loss, Budget versus Actual dated October 12, 2022. John Adams seconded the motion.

VOTE: The motion passed unanimously.

MOTION: Eric Cylvick moved to Approve the Balance Sheet as of October 12, 2022. John Adams seconded the motion.

VOTE: The motion passed unanimously.

### **Manager's Report**

Brody recommended that going forward they need to have annexations approved by an engineer. Mr. Smith noted that the Water Company was paying the engineers to find any deficiencies and he asked if they would look at the hydrant issues as part of their analysis. Brody replied that hydrants will be part of the analysis, but the evaluation is not yet completed. Mr. Cylvick stated that if the Mountain Regional evaluation determines that Pine Meadow needs additional fire hydrants, individual owners who need or want a hydrant will have to pay for it. Brody emphasized the need to have an engineering assessment for annexations to make sure they fit in the model. The property owner will be responsible for paying the cost of the engineering analysis upfront before the engineer runs the model. Brody noted that the Bylaws state that annexations must be run through the engineer model. He believed following that process will protect the Water Board from future lawsuits. Mr. Cylvick agreed. He thought they should continue using the same engineering

firm who was doing the actual model. Brody offered to follow up with Bowen and Collins to see what they would charge a potential customer to assess whether it is feasible to join the Water System. That amount will be part of the set fee for annexation and paid before starting the application process. Mr. Cylvick stated that going forward, anything added to the water system hydrants, including for existing customers, must be engineered. He noted that what they do will depend on the engineering analysis from Mountain Regional.

Brody reported that the EPA has concerns about lead. He has two years to perform the analysis to physically look at every connection the Water Company has with their customers to determine whether they have lead inside the older homes. Brody stated that he needs to fill out a questionnaire for every customer. He explained the laborious process he would use to gather the information and meet the federal requirements.

The Regular meeting of the Pine Meadow Mutual Water Company Board of Trustees adjourned at 7:55 p.m.

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Minutes Approved

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Date