

Approved
May 11, 2023
as written

PINE MEADOW MUTUAL WATER COMPANY

BOARD OF TRUSTEES MEETING

THURSDAY, APRIL 13, 2023

SUMMIT COUNTY, UTAH

Board Members in Attendance: Eric Cylvick, Scott Smith, Shaun Baker - Board Members

Ex-Officio: Brody Blonquist

Excused: Steve Anderson, George Sears

Eric Cylvick called the meeting to order at 6:45 p.m.

Minutes

MOTION: Eric Cylvick moved to approve the Minutes of February 2, 2023, as written. Scott Smith seconded the motion.

VOTE: The motion passed unanimously.

Unpaid Bills

Brody Blonquist reviewed the unpaid bills. Badger Meter was the monthly service for the cellular meters. Hone Propane showed a credit. Brody explained that they were either billed for the HOA's propane or they were overbilled. Carol was trying to find out.

KGC Associates was Carol's invoice. Rocky Mountain Power was the monthly power bill. SCADA Cloud Solution was the yearly fee for the new SCADA system. Summit County Public Health were water samples. Utah State Division of Finance were the two loans. Verizon Wireless was for the cellphones.

Eric Cylvick asked if they assess each person who has a cellular meter. Brody answered yes. He believed it was \$11 per year.

MOTION: Eric Cylvick moved to pay the unpaid bills as of April 12, 2023, in the amount of \$30,037.37. Shaun Baker seconded the motion.

VOTE: The motion passed unanimously.

Financials

The Board reviewed the Profit and Loss/Budget versus Actual. Brody noted that so far, two or three lots have paid for water connections this year.

Mr. Cylvick asked if the computer was \$841. Brody answered yes, it was for the laptop. Having the laptop allows him to do a lot of work at home, as well as having the ability to pull files when Carol or a customer calls him after hours.

MOTION: Eric Cylvick moved to approve the Profit and Loss/Budget Versus Actual dated April 12, 2023. Scott Smith seconded the motion.

VOTE: The motion passed unanimously.

The Board reviewed the Balance Sheet. Mr. Cylvick asked Brody to have Carol send him another copy because he would like to review some of the restricted fund balances.

MOTION: Eric Cylvick moved to approve the Balance Sheet/Previous Year Comparison dated April 12, 2023. Shaun Baker seconded the motion.

Manager's Report

Brody reported that they have been getting water from Mountain Regional over the last month because they cannot access Uncle Tom's. They found one spot where they could access it and scheduled a day to replace the pump. However, that was the day it snowed the most and he had to cancel. He was waiting to reschedule until they could get a vehicle up Pine Meadow Drive. He was hoping to re-schedule a week from this coming Monday.

Brody asked the Board about putting a different door on the clear building. Over the winter the tracks have been bent and they need to shovel in front of the entire door to slide it open. He would like to get a bid to have a roll-up door installed.

Brody stated that everything else has been going well.

Brody had something he wanted to show the Board and he paused the recording for a several minutes.

Brody commented on updates. Mr. Cylvick stated that whenever Brody makes a change, he should

save it as Rev 2 and email it to the Board as Rev 2. Mr. Cylvick will create an old folder and take the older ones and slide in the newest Rev. Brody stated that he will keep updating as necessary. For example, he would like to measure the inlet and outlet pressure in each PRV.

Mountain Regional

Brody reported that they met with Mountain Regional to discuss putting in the meter station between the two entities. Brody put it out to bid but no one had responded at this point. He talked to three or four companies, and they all wanted him to send the RFP.

Brody thought the meeting with Mountain Regional went well. Eric Cylvick and Trevor Townsend also attended, as well as four or five people from Mountain Regional. Brody thought the best question was when Mr. Cylvick asked Mountain Regional for their thoughts on annexation in the future. The answer was pretty clear that Mountain Regional does not want to annex Pine Meadow Water.

Mr. Cylvick stated that they brought up the fact about Mountain Regional splitting the cost of connecting the meter. Andy, the new GM, was only willing to split the cost if there was an annexation. Mr. Cylvick explained that Pine Meadow paid for the connection 100% through the loan. When Scott Morrison was the GM he agreed that both water companies benefitted from the connection. Mr. Morrison thought they should consider finding a way to split the bill. Mr. Morrison left Mountain Regional before anything was done and the new GM does not share Mr. Morrison's opinion. Brody pointed out that the new GM said that if it is not in the contract, they do not need to honor it. Mr. Cylvick recognized that even if Mr. Morrison was still there, it may not have been approved by the County Council.

Mr. Baker asked if Mountain Regional would split the meter cost. Brody stated that it was discussed but it will depend on the bid.

Brody stated that he wanted the meter installed because when Stagecoach flushes fire hydrants off the Water Company line, they do not get that water back, and it adds up over time. He cited other examples where the Water Company loses unmetered water. Mr. Cylvick asked if they were only getting billed for what the customers use. Brody answered yes, and also for the water they put into a tank in the middle of Stagecoach.

Mr. Cylvick wanted to know how much water they were losing. Brody estimated approximately 500,000-800,000 gallons per year.

Mr. Cylvick asked if Mountain Regional had an interest in making their number more accurate.

Brody replied that Mountain Regional did not care because they have the water. Mr. Cylvick wanted to know how Mountain Regional measures the water. Brody stated that when they pump water to Pine Meadow, it goes through their pump house and there is a meter in the pump house. Mr. Cylvick pointed out that if they lose 100,000 gallons of water per year, it would only be \$907 per year. Versus the \$80,000 cost to put in a meter, \$907 would be 80 years-worth of water. He assumed the benefit of the meter is to know how much water is going in and out of the water system. Brody stated that when he does the data analysis at the end of the year, he shows they are losing 900,000 gallons per year when the accurate number is closer to 800,000 gallons per year because they are not monitoring properly.

Brody noted that they already purchased the meters at \$8,000 each. The \$80,000 is for excavation, vaults and other things. Brody agreed that what they were losing is minimal. Mr. Smith asked Brody to send him a copy of the bid and he would look into getting other bids.

Brody reported that the ISO report was finalized and submitted to the Fire Department.

Brody would like to ask Bowen Collins what they would charge for a breakdown of the fire hydrants on one overlay, the valves on another overlay, and the PRVs on another overlay.

The Regular meeting of the Pine Meadow Mutual Water Company Board of Trustees adjourned at 7:26 p.m.

Minutes Approved

Date